



**THE UNIVERSITY OF BURDWAN**  
**Industry Institute Partnership Cell (IIPC)**

Date: 29 November, 2017

The University of Burdwan would organize the following **Placement drive** in association with TCS organizations. All eligible students of The University of Burdwan and affiliated colleges of The University of Burdwan are invited to participate in the events.

Sl	Date	Agency	Remarks
C1	<b>05 December, 2017</b>  <b>Venue: DDE Building, Golapbag, The University of Burdwan</b>	Tata Consultancy Services Ltd. (TCSL)	Eligible: UG students only; 2018 Graduates ( <b>Current 3<sup>rd</sup> Year Students</b> ): B Com, BA, BBA/BBM, BSc (Except IT,CS,ISM); <u>MA, MSC, MCOM, MBA, MCA, BE, B Tech not eligible</u> Business: Business Process Services (BPS), Data Processing (non-Voice), Back Office; Location: Kolkata <b>Students have to Register online for appearing in the Selection Process at <a href="https://nextstep.tcs.com/campus/#/">https://nextstep.tcs.com/campus/#/</a> (see below for details).</b> Download TCS's popular app "Interviewready" (Available free from Android Play Store and iOS)
<b>Please keep on checking BU Website (<a href="http://buruniv.ac.in">http://buruniv.ac.in</a>) or <a href="http://iipc.buruniv.ac.in">http://iipc.buruniv.ac.in</a> for further announcement of opportunities</b>			

**Contact:**

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**Convenor, IIPC**  
**The University of Burdwan**

## Details

Tata Consultancy Services Ltd. (TCSL) wants to hire students from the colleges affiliated to The University of Burdwan for their new projects in Business Process Services (BPS) Unit at Kolkata for the Data Processing Role (Non Voice) as per details given below:

**Recruiting Agency: Tata Consultancy Services Ltd. (TCSL)**

**Date: 05/12/2017 (Tuesday), Time: 10:00 am onwards**

**Venue: DDE Building, Golapbag PG Campus, The University of Burdwan,  
Golapbag, Burdwan**

**Business: Business Process Services (BPS), Data Processing (non-Voice), Back Office (see below)**

### **About TCS BPS:**

Tata Consultancy Services is an IT services, consulting and business solutions organisation that delivers real results to global businesses, ensuring a level of certainty no other firm can match. TCS offers a consulting-led, integrated portfolio of IT, BPO, infrastructure, engineering and assurance services. Our domain expertise in Business Process Services (BPS) at TCS helps deliver core business processing across industries, analytics and insights and support processes such as accounting, HR and supply chain management. With annual BPS revenues of greater than US\$ 2 billion, TCS is one of the largest BPS providers with 82,000+ employees servicing 375+ customers across the globe. For more information, visit us at [www.tcs.com](http://www.tcs.com)

<b><u>Criteria &amp; Requirements :</u></b>	
<b>Eligible</b>	: 2018 Graduates : BCom, BA, BBA/BBM, BSc (Except IT,CS,ISM) <b>[Current 3<sup>rd</sup> year UG students]</b>
<b>Basic Criteria</b>	: <ul style="list-style-type: none"><li>✓ Candidates with break in career and/or education for more than 2 years are not eligible</li><li>✓ Only full time graduation (with 15 years regular education) will be considered - No correspondence courses / undergraduates</li><li>✓ Candidates must have cleared their Supplementary or ATKT exams of all semesters (previous years) before appearing for the interview</li><li>✓ Candidates Should be comfortable working in Rotational/Night shifts</li><li>✓ Candidates who have attended the TCS selection process in the last 6 months (either selected-not-joined or rejected) will not be eligible</li></ul>

<b>Documents Required</b>	: <ul style="list-style-type: none"><li>✓ <b>2 Physical copies of your Resume/CV/Bio-Data</b></li><li>✓ <b>Original and 01 photocopy of College Id</b></li><li>✓ <b>Original and 01 photocopy of any other ID (Voter ID/ AADHAR/ PAN/ Driving Lic etc.)</b></li><li>✓ <b>All academic records</b></li></ul>
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<b>Interview Rounds</b>	:	✓ Round 1 - Aptitude test ✓ Round 2 - HR Round ✓ Round 3 - Technical Round ✓ Round 4 - Manager Round  <b>All rounds of interview are eliminating round.</b>
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**Important**

**STUDENT REGISTRATION PROCESS**

- Please ensure all the interested students register on the TCS BPS campus portal before the scheduled drive date. It is a mandatory process as their candidatures will not be processed without registration numbers.

**Link to Campus portal : <https://nextstep.tcs.com/campus/#/>**

(to Note:

- All students must register as campus applicants in **TCS (BPS) section only** and under the college's name
- They will have to update highest qualification as "**Graduates**" and generate a CT Reference Number

Once the CT number is generated, candidates are requested to fill the Application Form and provide a hard copy of the same for the placement process. **Please find enclosed the steps for the Registration process and refer the below mentioned link, "How to register on NCP?" for more clarity on the process flow.**

- <https://youtu.be/sp03aMvX8f0>

Students are advised to download TCS's popular app "**Interviewready**" and use it for more information. This app is available FREE on Android Play Store & iOS.

# TATA Consultancy Services - BPS

## Campus Recruitment Notice

Company Name	<b>TATA Consultancy Services Ltd. (TCS)</b>
Business Unit	Business Process Services (BPS)
Role	Data Processing - Non Voice (Back office operations)
Job Location	TCS - Kolkata
General Summary	The Associate is responsible for the daily data processing transactions related to their unit.
Major Job Function	<ol style="list-style-type: none"><li>1. Data processing activities</li><li>2. Tracking and reporting of metrics</li></ol>
Essential Skills	<ol style="list-style-type: none"><li>1. Good Communication Skills (Spoken, Written) and interpersonal skills</li><li>2. Good analytical &amp; logical reasoning skills</li><li>3. Willing to work in 24x7 environment (any shift)</li><li>4. Basic computer and systems skills</li><li>5. Ability to use various applications in PC (especially MS word, MS excel proficiency is very essential).</li></ol>
Additional Skills	<ol style="list-style-type: none"><li>1. Basic Mathematics and Logical Reasoning Ability</li><li>2. Good keyboard skills</li></ol>
Qualifications	<p><b>2018 Batch Graduates : BCom, BA, BBA/BBM, BSc (Except IT,CS,ISM)</b> # Final Year Graduation students who will pass out in 2018 and can join the company in 2018 can apply</p> <p><b><u>Not Eligible:</u></b> M Com, M Sc, MA, MBA, MCA, BE, B Tech, BCA # 2017 passout students currently pursuing Post Graduation need not apply.</p>
Criteria	<p>Candidates with break in career and/or education for more than 2 years are <b>not eligible</b> Only full time graduation (with 15 years regular education) will be considered – No correspondence courses / undergraduates Candidates must have cleared their Supplementary or ATKT exams of all semesters (previous years) before appearing for the interview Candidates Should be comfortable working in Rotational/Night shifts Candidates who have attended the TCS selection process in the last 6 months (either selected-not-joined or rejected) will not be eligible</p>

<b>About TCS' Business Process Services (BPS) Unit</b>	<p>Enterprises seek to drive business growth and agility through innovation in an increasingly competitive, and global market. TCS helps clients achieve these goals by managing and executing business operations effectively and efficiently. TCS' Business Process Services (BPS) include specific processes, analytics and insights, and enterprise services such as finance and accounting, supply chain management. TCS complements its experience and expertise with innovative solutions such as robotic automation and providing Business Processes as a Service (BPaaS). With over 40 years of global experience and a delivery footprint spanning six continents, TCS is one of the largest IT service providers today.</p>
<b>About Tata Consultancy Services Ltd. (TCSL)</b>	<p>Tata Consultancy Services is an <a href="#">IT services</a>, <a href="#">consulting</a> and business solutions organisation that delivers results to global business, ensuring a level of certainty no other firm can match. TCS offers an integrated portfolio of <a href="#">IT</a>, <a href="#">BPS</a>, <a href="#">infrastructure</a>, <a href="#">engineering</a> and <a href="#">assurance services</a>. This is done through its unique <a href="#">Global Network Delivery Model™</a>, recognised as the benchmark of excellence in IT service development. A part of the Tata group, India's largest industrial conglomerate, TCS has over 40 years of world's best-trained consultants in 46 countries. The company generated consolidated revenue of 10.5 billion for year ended March 31, 2015 and is listed on the National Stock Exchange and Bombay Stock Exchange in India. For more information, visit us at <a href="http://www.tcs.com">www.tcs.com</a></p>
<b>Campus Drive Venue</b>	<p><b>DDE Building, The University of Burdwan, Golapbag, Burdwan 713 104</b></p>
<b>Campus Drive Date &amp; Time</b>	<p><b>05/12/2017; 10:00 am onwards</b></p>
<b>Documents Required for the Campus Interview</b>	<ul style="list-style-type: none"> <li>• 2 Physical copies of your Resume/CV/Bio-Data</li> <li>• 2 Passport size Photographs at the time of Interview</li> <li>• Original and 01 photocopy of College Id</li> <li>• Original and 01 photocopy of any other ID (Voter ID/ AADHAR/ PAN/ Driving License)</li> <li>• All academic records</li> </ul>



## Introducing Interview ready app for Android and IOS users

**Have questions in your mind before your interview? Would like to explore career opportunities in our BPS Unit ?**

Don't worry! Download TCS's popular app 'Interviewready' and get ready to leave a great impression on your interviewer.

\*\* Available FREE on Android Play Store & iOS.